

WE ARE LOOKING FOR PROFESSIONALS



Community Bank Bangladesh Limited, a concern of Bangladesh Police Kalyan Trust, has been established with a vision to serve communities with the tailor made secured solutions abiding by the highest level of corporate governance. It aims to contribute to the economic growth of the country by providing financial products & services to the communities across geographies. State-of-the-art Core Banking System is an enabler to operate centrally in optimum magnitude. Community Bank runs on its three core building blocks i.e. Trust, Security and Progress.

Position: Manager - Treasury Front Office

Key Job Responsibilities:

- Maintenance of CRR & SLR.
- Dealing of Money Market, Forex & Govt. Securities.
- Monitoring movement of fund through BACH, EFTN, RTGS, MI Module, BB Cheque and cash in the clearing accounts with BB.
- Participation in Primary Auction, ALS, REPO & Reverse REPO.
- Marketing & dealing of Gov. Securities and client management as Primary Dealer.
- Daily Forex related activities such as Rate Sheet, NOP maintenance etc.
- Monitoring, supervising and completion of overall ALM activities including ALCO Paper & Meeting.
- Managing Market & Liquidity Risk.
- Regulatory Reporting such as SLP, LCR, NSFR, Commitment, Wholesale Borrowing etc.
- Analysis of investment proposal and execution of all investment decisions.
- Compliance of Internal, External & Regulatory Audit.
- Co-ordination of Treasury Customization in Core Banking Software.

Educational Requirements:

- Minimum Masters in any discipline with no third division in academic records.

Experience Requirements:

- Minimum 5 (Five) years' working experience in Banks out of which 3 (Three) year's in the relevant area.

Knowledge, Competencies & skills:

- Smart, Team player, paired with agile mindset and can-do attitude.
- Good communication skill in Bangla and English.
- Very good skills in MS Office

Job Location: Dhaka

Job Grade & Salary will be in commensurate with Experience and Profile of the candidate. However, this is a non-executive position. (Below AVP).

Application Procedure: Interested candidates are requested to apply by **January 10, 2022**. No hard copy of application will be accepted.

[Apply Online](#)



Community Bank

• Trust • Security • Progress